

**O’Brien Institute for Public Health Research Catalyst Funds – template for requests**

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| --- | --- |
| **Name(s) of Principal Applicant ):** |  |
| **Project Title** |  |
| **Catalyst Funds Requested:** | **$** |
| **Submission Date:** |  |

**The O’Brien Institute’s Research Catalyst Program is designed to help launch promising new research or knowledge translation activities. Catalyst funds are for the support of well-defined, early stage, research-related activities that are normally leveraged with other contributions.**

**A) Project Description**

1. Please explain the short-term project for which Catalyst Funds are being requested, including how the project will catalyze longer-term research or knowledge translation activities (2 page maximum):

**B) Alignment with O’Brien Institute**

1. **The O’Brien Institute’s vision is “Better health and health care”, its mission is “*To produce evidence that informs health policy and practice”,* and its three thematic areas are Enhanced Health Systems Performance, Improved Population Health, and Innovative Tools & Methods for Public Health (**see <https://obrieniph.ucalgary.ca/about>)**.** Briefly explain how the project and its anticipated longer-term outcomes contribute to the Institute’s vision, mission, and at least one of its themes (0.25 page max):
2. The O’Brien Institute stewards **external funding focused on i) aging** (with deliverables including aging-related research, interdisciplinary education, community outreach, and informing public policy) **ii) vulnerable populations and iii) preventive medicine and environmental health**. If the project will contribute to either of these deliverables, briefly explain how (0.25 page max):
3. **Catalyst Funds are designed to stimulate more extensive, longer-term, externally funded research-related activities.** Outline what external funding opportunities will be pursued (for how much, and when) to continue the Catalyst-supported work, and what important partnerships (especially international) will be developed or maintained by the catalyzed work (0.25 page max):
4. **The Institute’s dual goals are to support excellent research and to ensure that the outputs of this research benefit society.** Briefly define the pathways and partnerships through which the project will enhance academic output and societal impact, and outline those expected outputs and impacts (0.25 page max):

**C) Project Logistics**

1. In order to stimulate relatively rapid outputs, **Catalyst Funds are offered as time-limited (often 18 – 24 months) and annually reviewable awards.** Estimate the timelines of expending the Catalyst Funds, and the timelines of the expected outputs and impacts.
2. Given the relatively modest resources required and available for population health and health services research, Catalyst Funds are allocated as awards for as little as $1,000 – 2,000, **potentially up to $20,000,** and only in rare cases approaching $30,000. For activities that are relevant to several stakeholders, and require larger budgets, applicants are **strongly** **encouraged to request, and budget, partnering contributions from other sources**. Please provide a budget for the overall project, and indicate what funds (including Catalyst Funds) have been requested or secured:

**EXPENSES**

|  |  |
| --- | --- |
| Item/Explanation1 | Estimated Cost |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| TOTAL PROJECT COST |  |

1Be sure to account for ongoing costs (*eg*. annual salaries) for projects > 1 yr

**FUNDING**

|  |  |  |
| --- | --- | --- |
| Source | Amount | Requested2 or Secured? |
| O’Brien Institute Catalyst Funds |  |  |
|  |  |  |
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2For any of the funds that are not yet Secured, please provide a “Plan B” – *eg*. would a reduced project scope be feasible with the lower total budget, or would the project be cancelled indefinitely and a Catalyst allocation offered by the O’Brien Institute be declined?

Submit completed template to [dayj@ucalgary.ca](mailto:dayj@ucalgary.ca) at any time. Decisions can take up to 2 months.   
Annual and Outcomes Reports will be required of successful applicants.