



Executive Committee report for Internal Peer Review

Dr Christine Friedenreich, Lead

Report period: 2017-2018

Portfolio description:

The O'Brien Institute for Public Health conducts a formal Internal Peer Review (IPR) process to support Institute members preparing applications in the areas of population and public health. The primary funding competition supported by the IPR program is the CIHR Project Scheme, which runs in two cycles, Fall and Spring. Specific timelines for the Institute's IPR process are usually announced in June and November respectively. However, applications for IPR are welcome at any time. The Institute offers IPR of applications in the areas of population and public health throughout the year, for other grant funding opportunities of CIHR (eg. Foundation Scheme) or other agencies (e.g., SSHRC, Heart and Stroke Foundation, etc.) for all interested Institute members.

A) Activities

1. Events/activities of your portfolio:

- a. Previous period:
 - In-person grant reviews done with Institute Directors and IPR Lead for CIHR Foundation Grants (six applications in 2017-2018 of which one from 2017 was successful).
 - Matched reviewers to applications for CIHR, SSHRC and NSERC operating grants from membership
 - Institute's review leads provided supplemental coaching for the revisions to tricouncil grants
 - At least one of the review leads involved in help members secure salary and Chair awards
 - Review leads also involved in the multidisciplinary panels convened to emulate agency processes for large, specialty competitions.
 - New Program Planning Panel ("Propel") process created for early or mid-career investigators to offer strategic feedback on their research programs.
- b. Planned: On-going IPR will be provided for all tricouncil grants to members as well as Propel sessions for members.

B) Operations

2. **Time spent by portfolio lead(s) in reporting period** (Estimate as %, FTE, # hrs/month, etc): 5-10 hours/month
3. **O'Brien human resources and finances requested for future activities and reporting periods:** Support from Jamie Day will be needed for the matching of grants to reviewers and organizing the in-person IPR sessions as well as the Propel sessions.
4. **Entities other than O'Brien Institute supporting your portfolio activities, and type of support** (eg. financial, HR, etc): Jenna Slobozian and her colleagues in the ADR's office provide support for IPR through CSM.
5. Other –

C) Communications with Executive Committee

6. **Agenda items and timing request for next meeting with O'Brien Directors:** A new lead for IPR from the membership should be identified since Dr Friedenreich is assuming a new role in the O'Brien IPH.
7. **Agenda items requested for next Executive Committee meeting:**

- a. **Updates/advice/learnings** (eg. best practices, what's working well...): There has been good success with the IPR program at O'Brien and it should be continued.
- b. **Desired advice/guidance/feedback/brainstorming** (eg. challenges, need help with x...): Possible challenges will be to continue obtaining reviewers for grant applications.

8. Other?

D) Outcomes/Outputs of Portfolio Activities

9. **Academic outputs and societal impacts leveraged by portfolio, if any:** There is clear evidence of success in the IPR program by the number of grants that have been successful in all categories.

10. Other?

Submit completed template to dayj@ucalgary.ca