O'Brien Institute for Public Health | University of Calgary

O'Brien Institute for Public Health Student Travel Award

Healthier Populations and Better Health Care

Applicant Name	
Conference Name	
Amount Requested	
Submission Date	

Maximum award: $1,000 CAD.

Program Guidelines

The O'Brien Institute for Public Health Student Travel Award provides financial support of up to $1,000 to students presenting first-author research aligned with the Healthier Populations (including health equity) or Better Health Care (Learning Health System) areas of focus, to help cover costs such as conference registration, travel, accommodations, and meals.

1. Applicants must be active, full-time students at the University of Calgary enrolled in a bachelor's, master's, doctoral, or post-doctoral program at the time of application and at the time of the conference or event for which funding is requested.
2. Applications must be submitted prior to travel or within 60 days following the conference presentation date.
3. Applicant must be the presenting (first or senior) author (i.e., poster or oral presentation).
4. Research must align with at least one Area of Focus: Healthier Populations or Better Health Care.
5. Supervisor must be an O'Brien Institute member.
6. Award may be received only once per degree program.
7. Maximum award is $1,000 CAD.

1. Applicant Information

Applicant Name	
UCID	
Program Level	☐ Bachelor's ☐ Master's ☐ Doctoral ☐ Postdoctoral
Department Name	
Program Name	
Email	
Supervisor Name	
Is your supervisor a member of the O'Brien Institute?	☐ Yes ☐ No
Are you a domestic or international student?	☐ Domestic ☐ International
Do you identify as belonging to an equity-denied group?	☐ Yes ☐ No ☐ Prefer not to answer

Domestic or international status is needed for financial processing only.

2. Conference Information

Conference Name	
Location	
Dates of Travel	
Presentation or Poster Title	

3. Alignment With Areas of Focus

Select the area(s) of focus that your application aligns with, and briefly describe how your work aligns with each area you selected. You may address one or both areas as relevant.

☐ Healthier Populations (including health equity)

☐ Better Health Care (Learning Health System)

Healthier Populations

Maximum 300 words. The response box scrolls — text beyond the visible area is retained.

Better Health Care

Maximum 300 words. The response box scrolls — text beyond the visible area is retained.

4. Student Biography

The O'Brien Institute is committed to research that advances health equity and welcomes applications from students who identify as members of equity-denied groups and those whose lived experiences inform their research.

Describe your current program, academic background, thesis topic, and research interests. Please also touch on how **Equity, Diversity, Inclusion, and Accessibility (EDIA)** considerations shape your research — who stands to benefit from your work and who may be excluded — and how sex and/or gender are considered in your research, or why they do not apply. You are welcome, but not required, to share lived experiences that inform your research.

Maximum 500 words. The response box scrolls — text beyond the visible area is retained.

5. Budget Breakdown

Outline the estimated costs of attending the conference. Eligible expenses include registration, travel, accommodations, and meals/per diem.

Expense	Item / Explanation	Estimated Cost
Registration		
Travel (airfare, mileage, etc.)		
Accommodations		
Meals/per diem		
Other (specify)		
TOTAL COSTS		
AMOUNT REQUESTED (up to $1,000)		

6. Supporting Documents

Please append the following to your application:

- Proof of abstract acceptance or invitation to present.
- Conference registration confirmation.
- Copy of abstract.
- Supervisor letter of support:
  - **Length:** approximately ½ to 1 page
  - **Format:** on letterhead, signed (or emailed confirmation)
  - **Content:**
    - Confirmation of the applicant's eligibility.
    - Alignment of the conference with the student's research and academic development.
    - Alignment with the O'Brien Institute area(s) of focus (Healthier Populations or Better Health Care).
    - Confirmation of support for the applicant's participation in the conference or event.
    - Whether other sources of funding are available to support travel expenses.

Adjudication Rubric

Applications are first screened for eligibility and completeness, then scored on the criteria below. The overall result is the total across all scored criteria.

Criterion	Description	Score	Scoring Guidance
Eligibility & Completeness	Meets all eligibility criteria and includes all required documents	Pass / Fail	Must be an active, full-time student; has not received this award before during this degree; applies before travel or within 60 days following the presentation date; first-author presentation; supervisor is an O'Brien Institute member; and application is complete.
Alignment with Areas of Focus	Alignment with *Healthier Populations (health equity)* AND/OR *Better Health Care (Learning Health System)*	0–4	4 – Strong, direct alignment 3 – Clear alignment 2 – General alignment 1 – Weak/unclear 0 – No alignment
Budget	Amount requested up to $1,000 CAD. Eligible expenses outlined (registration, travel, accommodation, meals/per diem)	0–2	2 – Eligible expenses 1 – Ineligible expenses 0 – No budget included
Supervisor Support	Alignment of conference with student's research and academic development	0–4	4 – Strong candidate, excellent support 3 – Solid 2 – Moderate 1 – Limited 0 – No letter of support
Additional Considerations	Equity-denied groups, circumstances related to productivity	0–2	
Total Score	Sum of all scored criteria	**/12**	

Submit the completed application and supporting documents to iph@ucalgary.ca

Have questions or need clarification? Contact us at iph@ucalgary.ca.